

**TRAVERSE MOUNTAIN MASTER ASSOCIATION**

**APPLICATION FOR APPROVAL TO OFFER A LOT OR CONDOMINIUM FOR LEASE**

**Please see section 2.12 of the Master Declaration and Section C. Tenant of the Community Guidelines. These sections define all rules and regulations pertaining to the authorization to enter a lease.**

**DOCUMENTATION**

Name of Owner: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Owner Billing Address: \_\_\_\_\_

Property Address: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot #: \_\_\_\_\_

Tenant Information Sheet (*required once Application is approved*)-

Other Rental Properties (please list all other rental properties owned within Traverse Mountain if applicable):

\_\_\_\_\_

(If more space is needed or there is additional information, please use reverse side of form or attach separate sheets)

APPLICANTS SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

**Upon submittal of Lease Application Owner must submit for approval to the Board of Directors a draft copy of the lease document intended for use, not less than (10) calendar days before any Lease contract is entered into. Applications will not be accepted without a draft copy of lease agreement. Within thirty (30) days after an approved Lease contract has been entered into, Owners shall submit a fully executed copy of the Lease to the Board or Directors or its managing agent. All Leases, and tenants there under, are required to be registered with the Master Association. There shall be a minimum Lease Term of six (6) months and a maximum Lease Term (including all lease extensions) of sixty (60) months. It shall be the obligation of any Owner who rents or leases his Lot or Condominium to provide the tenant with copies of the Master Association's Governing Documents. It shall also be the obligation of any Owner to assure compliance with all of the CC&R's. Owner shall be fully responsible and liable to the Master Association for all violations of the Governing Document by his tenants, and without limitation, shall be responsible for payment of any assessments or fines incurred by his tenants.**

**DO NOT WRITE BELOW THIS LINE (For Board Use Only)**

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Overall percentage of non-owner occupied Lots within the Master Association. \_\_\_\_\_ %

Board Ruling: \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

Date Received: \_\_\_\_\_

Please mail to 4341 N. Crest Ridge Rd, Lehi, Utah 84043 or email: [tinak@traversemountain.com](mailto:tinak@traversemountain.com)